

Gilded Hollins Community School



Remote Learning Policy

Written and approved: September 2020

Reviewed: November 2022

To be reviewed: Autumn 2023

This policy has been written with due regard to the Equality Act 2010

Remote Learning Policy

Specific Aims

- To outline our approach for pupils that will not be attending school, as a result of government guidance or bubble closure
- To outline our expectations for staff that will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with teaching, marking and planning for pupils.

Who is the policy applicable to?

Every child is expected to attend school if well enough to do so. In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

- o A continuous, dry cough
- o A high temperature above 37.8°C
- o A loss of, or change to, their sense of smell or taste
- o Have had access to a test, and this has returned a positive result for Covid-19

This policy is intended to outline expectations for class bubble or partial school closure, rather than individual cases. Individual pupils who are isolating due to health issues (based on government advice) will be supported on a case by case basis, primarily with the use of Seesaw which will mirror the work being taught to the rest of the class in school as far as possible.

Remote learning for pupils

We will provide access to appropriate remote learning for pupils that are not able to attend school so that no-one need fall behind. In the following points, an outline of the provision will be made, and some guidance given on the role of pupils, teachers and parents.

The governors and senior leadership team at Gilded Hollins Primary School are fully aware that these are exceptional times and that this document seeks to inform and guide families and not impose expectations. Each family is unique and because of this, should approach home learning in way which suits their individual needs. We realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- parents may be trying to work from home so access to technology as a family may be limited;
- Parents may have two or more children trying to access technology and need to prioritise the needs of older children studying towards GCSE/A Level accreditation;
- systems may not always function as they should.

Teacher expectations

- Teachers will plan lessons that are relevant to the curriculum focus for that year group and endeavour to supply resources to support tasks for home learners.
- All communication will take place through Seesaw. Parents may only contact teachers between the hours of 8am and 5pm. Teachers will endeavour to answer queries within 48 hours.
- Work for the day in English, Maths and other subjects will be posted on Seesaw by 9.00am.
- Teachers will post video links to be used by children in English and maths each day. Children should refer to them before completing their work. These video links may be from a reputable, accredited provider but will primarily be recorded for Seesaw by the teacher to ensure familiarity and continuity.
- Worksheets / activities will be posted on Seesaw to be completed remotely by children. This work should, where possible, be completed before the end of the school day and returned remotely through Seesaw.
- Teachers will provide feedback on work completed as appropriate. This may be a comment, correction or remote acknowledgement.
- Children should read daily and complete planners as is expected practice throughout school. Parental completion of planners should be submitted through Seesaw to be monitored by the class teacher .
- A curriculum map, which details subjects other than English and maths, may be referred to on the school website and used by parents to enhance learning.
- Teachers will respond promptly, within reason, to requests for support from families at home. This should be done via Seesaw.
- Should a staff member require support with the use of technology, it is their responsibility to seek this support in school and Senior Leaders will ensure that support is given promptly.

Family (pupil/parent/guardian) role

- Where possible, it is beneficial for young people to maintain a regular and familiar routine. Gilded Hollins Primary School would recommend that each 'school day' maintains structure. A suggested timetable will be put on the relevant class web page as a guide during a closure period.
- If a class bubble is isolated, the children will be sent home with their class reading book in addition to an exercise book – this is so that work that children complete at home can

be kept safe, ideally in their exercise books, and can be brought back to school when safe to do so.

- Should anything be unclear in the work that is set, parents can communicate with class teachers via Seesaw or by contacting the school office.
- We would encourage parents to support their children's work, by viewing the work set together, and then making appropriate plans to complete the work. This can include finding an appropriate place to work and, to the best of their ability, supporting pupils with work encouraging them to work with good levels of concentration.
- Every effort will be made by staff to ensure that work is set promptly on appropriate platforms, but school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact school promptly and alternative solutions will be made available (e.g. paper copies of work etc). These will be discussed on case-to-case basis.

Remote teaching for staff who are self-isolating or shielding

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this.

If a member of staff is required to self-isolate and their class is not closed, they are expected to:

- Deliver live lessons via 'Teams' if well enough to do so. They will be supported in the classroom by another member of staff.
- Maintain professional conduct during live streaming – dress appropriately, consider their surroundings (background, other household members who may come into view etc.) and blur as necessary. They should be aware that their microphone is on.
- Maintain the same boundaries and insist on the same standard of behaviour as in a school setting.
- Any serious incidents should be reported in the usual manner depending on the nature of the issue.
- Whilst a teacher is self-isolating or subject to a shielding directive, non-teaching staff will be asked to support with the online learning provision for a year group or given an individual project to work on which is line with whole school improvement priorities. This will be decided on a case by case basis.
- If unwell, teachers will be covered by another staff member for the sharing of activities where possible. Alternatively, alternative provision may be sought.